

9 Steps to Replicating ®READY4WORK in Your Area		ROADMAP to REPLICATE ®READY4WORK (®R4W)
	Step 1:	Expression of Interest: Request an Expression of Interest form from Operation New Hope, Inc. (“ONH”). Complete and return the form.
	Step 2:	Initial Findings: Your information will be evaluated and you will receive a written response indicating if you are a viable replication partner. If not, the area(s) you need to address to become a partner is outlined.
	Step 3:	Due Diligence: If you are a viable candidate, you will be asked to provide your organizational and financial documents for a more detailed review followed by a telephone interview for additional information. If you are not yet ready for replication, you will receive a letter explaining the decision with recommendations to get you ready. If you are a viable candidate you will be asked to sign a Confidentiality Agreement and provide a Board Resolution expressing support for replicating ®R4W.
	Step 4:	Site Visit: A site visit will be scheduled to allow our team to visit your facilities and to meet your team, board and other key stakeholders.
	Step 5:	Final Decision: You will be informed in writing of our decision on moving forward or explanation if not.
	Step 6:	Contract: You will receive a Licensing Agreement detailing what your relationship will be with us, your rights and responsibilities in replicating ®R4W, and the costs.
	Step 7:	Pre-Operational Support: Once the contract has been executed, we will assist you in planning and preparing to launch ®R4W. This includes areas like staffing, training your new team and other operational preparation. You will also receive access to the ®R4W case management data collection and reporting system.
	Step 8:	Operational Support: You will receive on-site support when your ®R4W program launches, regular check-ins to address any process challenges, data support and peer-to-peer team support.
	Step 9:	Monitoring & Evaluation: We will conduct periodic process audits, both remotely and on site, to help you identify any issues and to resolve them quickly.

[READY4WORK]

REPLICATING ®READY4WORK (®R4W)

FREQUENTLY ASKED QUESTIONS

- Q. Why can't I copy the elements of ®R4W program and create my own re-entry program?**
- A.** To be called ®READY4WORK you must be approved and licensed by Operation New Hope Inc. ("ONH")
- Q. What is the ideal candidate to replicate ®R4W?**
- A.** An established 501(c)3 similar in mission with ONH providing services to populations with characteristics consistent with ex-offender populations.
- Q. How much does it cost?**
- A.** There is one time Replication Fee between \$200,000 and \$225,000 and an Annual Licensing Fee of approximately \$15,000.
- Q. Why should we pay to use the ®READY4WORK name?**
- A.** Because you get a turn-key, proven, nationally recognized program lauded by three U.S. Presidents, Governor and State Legislators. You also enjoy the benefits of our decade of experience and process improvements, clear policies and procedures, on-going technical support and a proprietary case management data and reporting system.
- Q. How can I raise the required funds?**
- A.** Existing replication sites have been successful in receiving funding from State, County, City governments, corporations, foundations and private donors.
- Q. Will I receive guidance in raising the funds I need?**
- A.** Yes, you will receive guidance and support from ONH, but it will be your responsibility to raise the funds.
- Q. What kind of facilities will I need?**
- A.** You will need space for offices, classroom(s), computers, break rooms, parking, etc. Guidance is provided on the space and infrastructure needs based upon the number of ex-offenders you plan to serve.
- Q. How long does the process take from start to launch?**
- A.** The process will take at least 6 months based on how timely the process is followed and the availability of funds being in place for launch.
- Q. How do I get started?**
- A.** Visit our website at <http://operationnewhope.org/ready4work> or call us at (904) 425.6002 and request an Expression of Interest form to replicate ®R4W.